

**OXFORD MAYOR AND COUNCIL
REGULAR MEETING
MONDAY, JUNE 3, 2019 – 7:00 P.M.
CITY HALL
A G E N D A**

1. Call to Order, Mayor Jerry D. Roseberry
2. Invocation
3. Pledge of Allegiance
4. Motion to accept the Agenda for the June 6, 2019 Mayor and Council Regular Meeting.
5. **CONSENT AGENDA**
 - a. * Minutes of the Regular Session May 6, 2019.
 - b. * Minutes of the Work Session May 20, 2019.
 - c. * Minutes of Planning Commission April 9, 2019.
 - e. * Minutes of Downtown Development Authority April 25, 2019.
6. Mayor's Report.
7. Planning Commission Recommendations/Petitions.
8. Citizen Concerns.
9. * **Police Department** – Chief Harvey has requested that Council approve a position for a fourth police officer for the FY2020 year. We have attached his formal request.
10. * **Operating Budget and Capital Budget for FY2020** – We have attached the Operating and Capital Budgets for FY2020 for approval. We have attached the Budget Resolution.
11. **107 W. Clark Street Renovation Project** – The ad hoc Yarbrough House Renovation Committee will report on the progress of the 107 W. Clark Street Restoration project.
12. * **Project Budget Amendments** – Staff proposes two budget amendments for the Emory Street Sewer Project and new city park project, respectively.
13. **City Park Name** – Council will decide whether to approve “Oxford City Park” as the name for the new park.
14. **Tourism Product Development Report** – Newton County has approached the cities to inquire about their interest in participating in the creation of a Tourism Product Development Report for the county. The report offers recommendations on how a city or county may utilize their existing resources as tools to develop their tourism. It is

completed with help from the Georgia Department of Economic Development (GDEcD). The only cost to the city would be to help with the accommodations and food for the GDEcD team during their 3-day visit.

15. **Planning Commission Appointment** – Council will approve the nomination for a member of the city’s Planning Commission.

16. **Grand Marshal for July 4th** – Council will approve the nomination for a Grand Marshal for the July 4th Parade.

17. **Invoice Approval**

INVOICES OVER \$1,000.00

VENDOR	DESCRIPTION	AMOUNT
MONTHLY		
Blue Cross Blue Shield	Health Insurance Employees (06/1/2019 – 07/1/2019)	7,491.82
City of Covington	Quarterly Sewer charges	10,230.00
City of Oxford Utilities	Monthly utility charges month of April 2019	1,418.94
Courtware Solutions	Monthly Licensing, support, and maintenance	1,196.00
Georgia Municipal Association	GMEBS/Retirement Trust Fund (May Inv. 356126)	6,491.75
Latham Home Sanitation Co.	Commercial Waste Removal Services	6,891.38
Master Card	Mastercard charges for Hotel fees for Jody GRWA Conference; parade items; GMA Cities Week items; Rolls of stamps for the office; ECG conference registration; and other miscellaneous.	2,001.68
Newton County Board of Commissioners	Water Purchase Month of April 2019 Inv 2548	17028.00
Newton County Water & Sewerage Authority	Monthly Sewer Charges for April 2019	8,120.30
Sophicity	Monthly IT Support Month of April Inv 11212	1,858.60
Southeastern Power Admin.	SEPA energy cost (April) Inv. B-19-1785	3,372.74
PURCHASES/CONTRACT LABOR		
AT & T	Monthly Phone Services Bill Date 04/29/2019	1,011.57
CDW-G	Cisco Firewall upgrade	3,647.30
Consolidated Monthly Municipal Court	Court Fees for Month of April 2019	1,157.75
GIRMA	Property and Liability Insurance annual contribution	\$42,024.00
Gresco	Supplies for Capital electric project	5,938.00
Newton County Sheriff’s Office	Prisoner Boarding (Inv 31945)	1,125.00
Newton County Sheriff’s Office	Prisoner Boarding (Inv 31949)	1,485.00
Southern Water Service , LLC	Relay for sewer pump at Victoria Station	2,025.00
Stananco Tire & Power Equipment	60” lawnmower repair	3,214.43
C. David Strickland, P.C.	Legal Services	1,000.86

WOCO PEP Oil, Inc	Fuel Charges Vehicles & equipment	4,585.14
Approved Contracts		
Burford's Tree, LLC	Powerline tree trimming week ending 3/2/19	4,552.00
Burford's Tree, LLC	Powerline tree trimming week ending 4/27/19	4,552.00
Burford's Tree, LLC	Powerline tree trimming week ending 5/04/19	3,072.60
HCS Services, LLC	Work completed on Asbury Street Park	30,900.00
HCS Services, LLC	Work completed on Asbury Street Park	101,345.00
Jordan Engineering	Asbury Street Park; Moore St. Sidewalk	2,947.50
Site Engineering, Inc	North Emory Street Sewer Expansion	11,040.00
Site Engineering, Inc	North Emory Street Sewer Expansion	104,228.70
Site Engineering, Inc	North Emory Street Sewer Expansion	139,260.00
Site Engineering, Inc	North Emory Street Sewer Expansion	159,252.00

18. **Executive Session** – Litigation & Personnel.

19. **Adjourn**